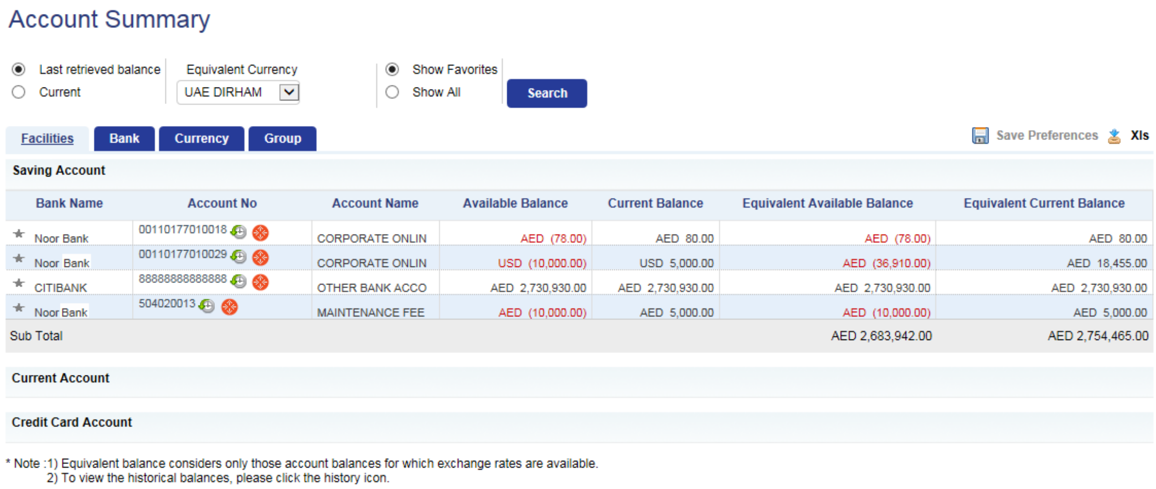
CORPORATE ONLINE BANKING

Account Summary:

This screen shows account balances of all the accounts, based on different criteria.

1. **Click Cash Management Tab >>Account Services >> Account Summary**


Account Summary

Last retrieved balance | Current | Equivalent Currency: UAE DIRHAM | Show Favorites | Show All | Search

Facilities | Bank | Currency | Group — Save Preferences | Xls

Saving Account

Bank Name	Account No	Account Name	Available Balance	Current Balance	Equivalent Available Balance	Equivalent Current Balance
Noor Bank	00110177010018	CORPORATE ONLIN	AED (78.00)	AED 80.00	AED (78.00)	AED 80.00
Noor Bank	00110177010029	CORPORATE ONLIN	USD (10,000.00)	USD 5,000.00	AED (36,910.00)	AED 18,455.00
CITIBANK	88888888888888	OTHER BANK ACCO	AED 2,730,930.00	AED 2,730,930.00	AED 2,730,930.00	AED 2,730,930.00
Noor Bank	504020013	MAINTENANCE FEE	AED (10,000.00)	AED 5,000.00	AED (10,000.00)	AED 5,000.00
Sub Total					AED 2,683,942.00	AED 2,754,465.00

Current Account

Credit Card Account

* Note :1) Equivalent balance considers only those account balances for which exchange rates are available.
2) To view the historical balances, please click the history icon.

2. Click **Search** to view the relevant account balance based on the following criteria:

   - **Last Retrieved balance:** This option displays the last retrieved balances already available balance in the system
   - **Current balance:** This option is selected by default and shows the current balance after fetching the information from core banking on real-time basis
   - **Equivalent Currency:** This drop-down list displays all currencies, select the currency in which you want to view the account summary. The default value is *UAE DIRHAM*.
   - **Show Favorites:** This option displays only the records marked as favorites. Click on the ★ sign beside the bank name to mark favourite and then click 'save preferences.'
   - **Show All:** This option is selected by default and shows all linked accounts.

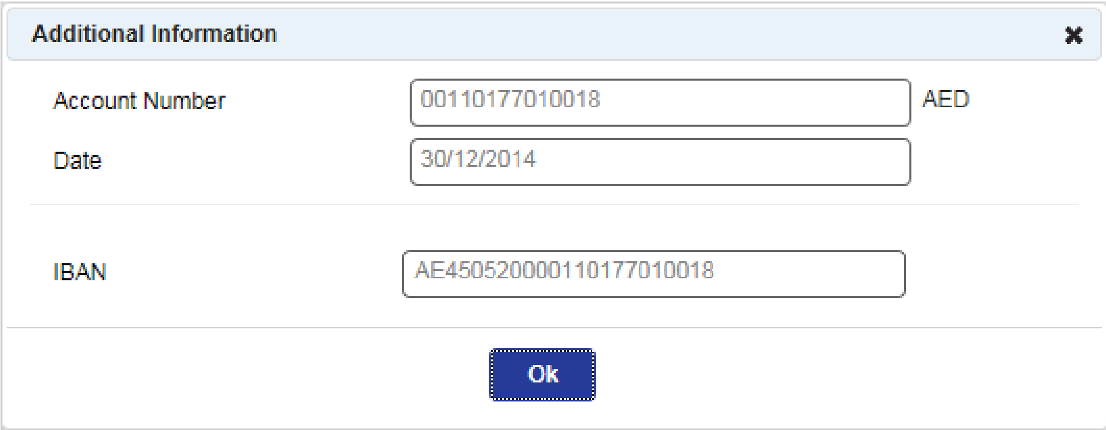
3. You can view your account details based on the following tabs applicable for data retrieval:

   - Click **Facilities** tab to retrieve all linked accounts of the company under different types such as Savings & Current.
   - Click **Bank** tab to retrieve all linked accounts of the company based on the bank.
   - Click **Currency** tab to retrieve all linked accounts of the company based on account currency.
   - Click **Group** tab to retrieve all linked accounts of the company based on user defined Account Groups.

4. The Account Summary grid displays the following information:
   - **Bank Name:** Displays the bank name.
   - **Account Number:** Displays the account number.
   - **Account Name**: Displays the account name as maintained by the bank.
   - **Available Balance:** Displays the available balance in the account currency.
   - **Current Balance:** Displays the current balance in the account in the account currency.
   - **Equivalent Available Balance:** Displays the available balance in the selected currency.
   - **Equivalent Current Balance:** Displays the ledger balance in the selected currency.

5. Click to view the ***Account Balance History*** screen that displays the movement of the selected account in real time.

6. Click corresponding to an account to view the **Additional Information** for that account.



7. Following activities can be done on the data displayed in the account summary screen:

- Click Save Preferences to save the current preferences. On next login, records can be viewed based on current saved preferences (Favorites setting).
- Click Xls to view or save the Account Balance summary (current screen data) in XLS format.
- Click the **Account Number** hyper link to view the ***Account Activity*** screen that displays the movement for the selected day.

For more information on Account Services click on the help icon and click on the required help item on left navigation pane